**#72A Davidson Drive,**

**La Puerta, Diego Martin.**

**TO WHOM IT MAY CONCERN**

Dear Sir/Madam,

My name is Nicole Thomas and I wish to be considered as an applicant for the Teller positionin your Organisation.

I have worked as a teller since 2014, and have gained extensive knowledge and experience in the banking field.

I am honest, hardworking, committed and professionally minded individual whom if given the opportunity would bring these attributes to your establishment.

I have included in the attached sheet, details of my qualifications and experience and the names of two references that are willing to provide you with information about my character and ability.

Yours respectfully,

…………………………………

Nicole Thomas

NICOLE THOMAS

# 72 A Davidson Drive,

La Puerta, Diego Martin.

Email: nickthomas93@hotmail.com

Tel [868 ]633-3883 Cell: [868] 344-7715/315-0444

**CURRICULUM VITAE**

**PERSONAL**

Date of Birth: 20th November, 1993

Marital Status: Single

Hobbies: Reading and interacting with people

**EDUCATIONAL BACKGROUND**

Nelson Girls Primary School 1999-2006

Tranquility Secondary School 2006-2011

Providence Girls’ Catholics School 2011-2013

**ACADEMIC QUALIFICATION**

**CARIBBEAN EXAMINATION COUNCILS (C.X.C) GENERAL**

* Principle of Business 1
* Principle; of Accounts 1
* English 2
* Social Studies 2
* Mathematics 3
* Informational Technology 3

**CARIBBEAN ADVANCED PROFICIENCY EXAMINATIONS (C.A.P.E) Unit I/II**

* Communication Studies
* Management of Business
* Economics
* Accounting

**WORK EXPERIENCE**

* Jenny & Family (Vacation Job) 2009- 2013
* HILO (Cashier) Aug 2013- Sept 2013
* Republic Bank Ltd (Teller) April 2014- Present

**REFERENCES**

Ms. Christine Arthur

Ministry of Finance

Senior IHRIS Data Transaction Clerk

Tel: Cell: 791-3971

Ms. Carolyn Edwards

Republic Bank Limited

Customer Service Supervisor

Tel. 786-0226